

Request for Expense	7.3.2. Maintain the ICT related equipment such as computers, printers, CCTV system, camera, etc. Monthly ICT equipment maintenance reports to the management team.	Request # HR/ADMIN	ICT-250040
Date of Request	10/16/2025	Date Needed	10/24/2025
Purpose of Request	Ink for print marchin		

Beneficiary of the Cash Advance:	PH printer
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Checked by

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Name: Tith Seyla /
Sok Uttara

20 October 2025